

MINUTES OF THE DESIGN-BUILD BOARD MEETING
February 27, 2023

Members Present: John Jarrett
Chad Riley
David Hammond
Lynn Flink
Michael Gianni
Justin Williams
Phoebe Randolph

Department of Administration: Bob Paulson
John McHugh

Members Absent: None

The meeting was called to order all members were present.
There was no old business.
There were no previous minutes to be approved.

New Business

Chad Riley was elected Chairman of the Board - motion by Michael Gianni, seconded by David Hammond. All members were in favor.

Discussion was held regarding The City of Bridgeport's application to the West Virginia Design-Build Board. The City of Bridgeport decided to move forward without the Design-Build Board and retracted its application.

Chairman Riley requested a letter from the DOA acknowledging that the City of Bridgeport has withdrawn its application.


Chairman Riley stated that he believes members could benefit from learning more about the process of the Design-Build Board. Lynn Flink agreed she needs a better understanding of the process and believes the board should meet again next month to discuss.

Phoebe Randolph brought up concerns about the application process and believes the application should be restructured.

Michael Gianni requested that the next meeting be face-to-face, and all members agreed.

NEXT BOARD MEETING

will be in person on March 16, 2023, at 11:30 a.m. in the Department of Administration's conference room to discuss the Design-Build Board process and how to improve it.



Chad M. Riley, Chair
Design-Build Board



Kateland Cantrell, Secretary
Design-Build Board